

# GURUDAS COLLEGE

(GOVT.SPONSORED)

NARIKELDANGA,KOLKATA-700054

ReferenceNo.GSC/2022-23/PG/Laptop

Dated:18.11.2022

## **NOTICE INVITING QUOTATIONS**

*Quotation(s) (typed/printed) for Laptop for PG sealed envelope are invited by the undersigned, on behalf of Gurudas College, from well established, experienced and reputed suppliers in their own printed letter head on or before 03.12.2022 upto 4 pm. Supplier(s) should write the name of the production at the top of the envelope in the following manner: Quotation for Laptop for PG .Tender opening date will be notified later.*

### **TermsandConditions:**

- a) All purchases will be made as per Government Rules and Regulations.*
- b) The Agency should be registered for GST and a copy of the said certificate as well as copy of the PAN card will be submitted along with the quotation.*
- c) The rate quoted by the suppliers should be inclusive of carriage and all taxes, otherwise quotation will not be considered. The rates should be quoted both in figure and words.*
- d) The goods supplied should be in exactitude of the specifications mentioned in the notice .Any deviation/departure/difference with the specifications mentioned will not be accepted and the payment will not be made.*
- e) Acceptance of lowest quotation is not obligatory. The authority reserves the right to accept or to reject any or all quotations without assigning any reasons thereto.*
- f) Before submitting quotations the intending suppliers are requested to inspect the site. No extra charges will be entertained after accepting the quotation. No conditional quotation will be entertained.*
- g) The supplier who does not fulfill any or all of the above noted conditions and submits incomplete quotation the same will be summarily rejected. This quotation notice will form apart of the agreement.*
- h) No Quotation paper will be accepted by Post.*
- i) Please mention the expected date of delivery.*

Sl. No.	Items with Specifications	Quantity
1.	<p><b><i>LAPTOP</i></b> <b><i>Make : HP/ DELL</i></b></p> <p><b><i><u>Specifications:</u></i></b></p> <p><b><i><u>Processor-Core-i3 11<sup>th</sup> Generation</u></i></b> <b><i><u>RAM: 8 GB</u></i></b> <b><i><u>SSD:512 GB</u></i></b> <b><i><u>Screen :15.6 inch</u></i></b> <b><i><u>OS: Windows 11 and MS Office Original</u></i></b></p>	2

Sd/-Principal