

# Serampore College

09, William Carey Road, Serampore, Hooghly, West Bengal, 712201

**Faculty of Arts-Science-Commerce**

**NOTICE INVITING TENDER**

**Tender No.:** SC-ASC/2023-24/23

**Date:** 11<sup>th</sup> August, 2023

Sealed quotations are invited mentioning for the following job(s)/materials for **Photocopier Machine (Canon IR2425) for Principal's Office**. The quotations are to be dropped into the assigned box in Bursar's Office on or before **18<sup>th</sup> August, 2023, 12:00 noon** the quotations are to be opened at 1:00 P.M. in the Principal's Office on the 18<sup>th</sup> August, 2023 (depends on the availability of the competent authorities). Interested legitimate parties are welcome to attend. All quotations should include taxes as applicable. Submission of photocopies of License, PAN Card and GST Certificate (if not a registered/enlisted vendor) of taxable entity is mandatory on the time of submission of quotations and bills. GST registered vendors will get preference in the selection process. This notice is also published on our website i.e., <https://seramporecollege.ac.in>.

**N.B.:** Concerned authority reserves the right to judge the merit of the quotations and decide accordingly for issuing the work order or rejecting the same.

**Description of Work(s)/Product(s): -**

Specification of Photocopier Machine:

1. Canon Image Runner 2425; Duplex & DADF.
2. With all other accessories (if any) provided by the OEM with the machine.
3. Quantity; 01.
4. Mention also the warranty period in the quotation.

**N.B.:**

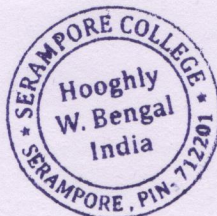
1. It is mandatory to mention the business's name on the envelope along with the tender number at the time of submission of quotations.
2. Only those with License (Specific) in relevant field are eligible to participate in the tendering process.
3. Total amount for the work should be quoted.

**Dr. Saradia Ray**  
Secretary

Secretary  
Arts-Science-Commerce Det.  
SERAMPORE COLLEGE  
Hooghly, W.Bengal

**Dr. Vansanglura**  
Principal & CEO

Principal & CEO  
Serampore College  
Serampore, Hooghly  
West Bengal - 712201



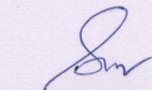
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## Faculty of Arts-Science-Commerce

### \* TERMS & CONDITIONS:

1. The rate should be quoted both in figure and words. The rate should be inclusive of all taxes and incidental charges. Only one quotation paper will be accepted from each contractor.
2. Before dropping, those intending to submit quotations are requested to inspect the site. No extra charges will be entertained after accepting the quotation. No conditional quotation will be entertained.
3. The payment will be made after successful completion of work subject to availability of fund.
4. Acceptance of lowest quotation is not obligatory and the undersigned reserves the right to accept/reject any or all the quotation/s received at his discretion without assigning any reason whatsoever at any stage.
5. The successful contractor must complete the work within 30 days unless otherwise mentioned. No extension of time will be allowed except in special case. If any contractor fails to complete the work within the stipulated time, the work order issued in his favour will be cancelled without assigning any reason thereof. The undersigned may also proceed to get the balance work completed by any other means including through other contractors. The excess expenditure, if any, due to such a step would be recoverable from the unpaid bills, security deposit of the contractors/vendors. This is apart from any other protective measure. The undersigned may take including black listing of the contractors and forfeiture of earnest money.
6. All works will have to be done according to the specification, design and details approved by the Building Committee concerned and as per directions of the Principal, Serampore College.
7. The successful contractor/vendor will have to abide by the provisions of the West Bengal Contract Labour (Regulation & Abolition), Rules, 1972 as will be in force from time to time.
8. The contractor/vendor who does not fulfil any or all of the above noted conditions and submit incomplete quotation, the same will be summarily rejected. The quotation notice will form a part of agreement.
9. All terms and conditions will be followed by PWD rules and norms. Any other information of such relevant matter not included in the notice may be gathered from the office of the undersign in any working days during office hours prior to date of opening of this quotation.
10. Those who have GST Registration will have to submit GST inclusive Quotations and GST Bills (Regular GST or Composite GST as applicable). The taxes and government duties as applicable will be deducted from the bill of the contractor.
11. Quotations will be accepted sent by Post only duly received by the College Administration.
12. Materials: All materials required for the works, if supplied by the contractor should be of the best quality & ISI Marked then approved by college authority.
13. Labour, tools, plants etc.: The contractor shall supply all tools, plants and labour required for carrying out the Work.
14. No damage should be caused to any other college property while the work is done. If any damage is caused, then you will be liable to restore it to its original shape.



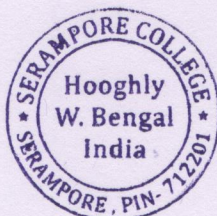
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imageRUNNER  
2425

**Canon**  
Delighting You Always

# Small in Size, Not in Functions

PERFECT FOR SMALL AND  
MEDIUM BUSINESSES

⌄ 25ppm multi-function device

⌄ Monochrome printing

⌄ 7 inch colour touch panel

⌄ Optimal security

⌄ Flexible mobile support



Business can be

## imageRUNNER 2425

# Advanced functions made simple

Experience an entry level monochrome multi-function device that offers advanced features in a simplified body.

Boasting a range of comfortable operability and optimal security features, the new imageRUNNER 2425 is the perfect printing solution for small and medium businesses.



Wi-Fi Connect



Scan/ Copy



Mobile Support



Touch Panel



Optimal Security

## Seamless Usability

Smooth operation with 7-inch colour UI.

The colour touch panel provides great visibility and functionality, displaying useful information at a glance. A full keyboard support allows for easy interaction and data input.

The user interface is similar to the imageRUNNER ADVANCE series, providing an unified user experience across our products.



9 STEPS INTO 1

Increase efficiency of routine work with a touch.

Customisable buttons provide endless personalisation in combining multiple operation settings into one, streamlining workflow and increasing convenience.

A timeline function provides quick reference to previously executed settings, reducing the need for repeated settings.



# Security

## Optimal Security

The imageRUNNER 2425 comes with a range of up-to-date security features to prevent information leakage or unauthorised access.

### uniFLOW Online/ Online Express



uniFLOW Online Express provides improved security through authentication functions, limiting users and their usage as well as prevent scan destination errors.

### Document Security



Documents can be held at the machine with **Force Hold Print** until the user releases the job, preventing information leakage from unattended documents.

### Device Verification



**Verify System at Start-up** checks the validity of the device firmware and applications to prevent unauthorised modifications.



## Connectivity

### Flexible mobile support

The imageRUNNER 2425 supports a wide range of mobile applications such as Canon PRINT Business, AirPrint™, Mopria® and Canon Print Service.

Print or scan documents even without a computer or a router Wi-Fi connection by connecting directly to the multi-function device.



## Easy Digitisation

### Scan and print documents efficiently.

An integrated Scan Preview allows quick checks on scanned documents for errors before sending, saving time and reducing the need for rescan.

Scanned data are easily transferable to USB and data can be checked before printing to prevent misprints, speeding up workflow efficiency.

# SPECIFICATION

MAIN UNIT	
Machine type	A3 Monochrome Laser Multifunctional
Core functions	Print, Copy, Scan, Send and Optional Fax
Control Panel	7 inch TFT LCD WVGA colour touch panel
Memory	Standard: 2.0GB RAM
Storage	eMMC: 30GB
Interface Connection	Network Standard: 1000Base-T/100Base-TX/10Base-T, Wireless LAN (IEEE 802.11 b/g/n) Others Standard: USB 2.0 (Host) x3, USB 2.0 (Device) x1
Paper Supply Capacity (A4, 80gsm)	Standard: 330 sheets Maximum: 580 sheets (with Cassette Feeding Module-AK1)
Paper output capacity (A4, 80gsm)	Standard: 250 sheets Maximum: 250 sheets
Supported media sizes	Multi-purpose tray: A3, A4, A4R, A5, A5R, B4, B5, B5R, Envelopes (No. 10(COM 10), Monarch, ISO-C5, DL) Custom Size/Free Size: Min. 95.0 x 139.7 mm up to 297.0 x 431.8 mm Paper Cassette: A3, A4, A4R, A5R, B4, B5, B5R
Supported media weights	Multi-purpose tray: 60 to 157 gsm Paper Cassettes: 64 to 90 gsm Duplex: 60 to 90 gsm
Warm-up Time (Quick start mode: ON)	4 Seconds or Less* * Time from device power-on to when key operations can be performed on the touch panel display. From Sleep Mode: 10 seconds or less 12 Seconds or Less* *Time from device power on, until copy ready (not print reservation)
Dimensions (W x D x H)	With Platen Cover-AA1: 627 x 665 x 516 mm With DADF-AZ2: 627 x 692 x 616 mm
Installation Space (W x D)	1,065 x 1,285 mm
Weight	With Platen Cover-AA1: Approx. 34.9kg including toner With DADF-AZ2: Approx. 39.9kg including toner
PRINT SPECIFICATIONS	
Print Speed (BW)	Up to 25 ppm (A4), Up to 12 ppm (A3), Up to 11 ppm (A4R)
Print Resolution (dpi)	600 x 600
Page description languages	Standard: UFR II Optional: PCL6, Adobe®PostScript®3™
Direct Print	Supported file types: RUI: PDF, EPS, TIFF/JPEG, XPS USB Memory/Network Place: PDF, TIFF/JPEG, XPS
Fonts	PCL fonts: 93 Roman, 10 Bitmap fonts, 2 OCR fonts, Andale Mono WT J/K/S/T <sup>1</sup> (Japanese, Korean, Simplified and Traditional Chinese), Barcode fonts <sup>2</sup> PS fonts: 136 Roman  <sup>1</sup> Requires optional PCL International Font Set-A1 <sup>2</sup> Requires optional Barcode Printing Kit-D1
Operating System	UFR II: Windows® 7/8.1/10/Server 2008/Server 2008 R2/Server 2012/Server 2012 R2/Server 2016/Server 2019, MAC OS X (10.10 or later) PCL: Windows® 7/8.1/10/Server 2008/Server 2008 R2/Server 2012/Server 2012 R2/Server 2016/Server 2019 PS: Windows® 7/8.1/10/Server 2008/Server 2008 R2/Server 2012/Server 2012 R2/Server 2016/Server 2019, MAC OS X (10.10 or later) PPD: Windows® 7/8.1/10, MAC OS X (10.10 or later)
COPY SPECIFICATIONS	
Copy Speed (BW)	Up to 25 ppm (A4), Up to 12 ppm (A3), Up to 11 ppm (A4R)
First-Copy-Out Time (A4) (BW)	Approx. 7.4 seconds or less
Copy resolution (dpi)	600 x 600
Multiple Copies	Up to 9,999 copies
Copy Density	Automatic or Manual (9 Levels)
Magnification	25% - 400% (1% Increments) Preset reduction/enlargement: 25%, 50%, 61%, 70%, 81%, 86%, 100%, 115%, 122%, 141%, 200%, 400%
SCAN SPECIFICATIONS	
Type	Optional: Duplexing Automatic Document Feeder (2-sided to 2-sided) (DADF-AZ2) or Platen Cover (Platen Cover-AA1)
Document Feeder Paper Capacity (80 gsm)	DADF-AZ2: 50 Sheets
Acceptable originals and weights	Platen: Sheet, Book Document Feeder media weight: 1-sided scanning: 37 to 128 gsm (BW/CL) 2-sided scanning: 52 to 128 gsm (BW/CL) Only 1-sheet feeding is supported in 37-52 and 105-128 gsm.

SCAN SPECIFICATIONS	
Supported media sizes	Platen: max. scanning size: 297.0 x 432.0 mm Document Feeder media size: A3, A4, A4R, A5, A5R, B4, B5, B5R Custom size: 139.7 x 148.5 mm to 297.0 x 432.0 mm
Scan Speed (ipm: BW/CL; A4)	DADF-AZ2: 1-sided Scanning: 35/25 (300 dpi, send), 25/13 (600 dpi, copy) 2-sided Scanning: 12/8 (300 dpi, send), 8/4 (600 dpi, copy)
Scan Resolution (dpi)	Scan for Copy: up to 600 x 600 Scan for Send: (Push/Pull, BW) up to 600 x 600 (Push/Pull, CL) up to 300 x 300 Scan for Fax: up to 600 x 600
Pull Scan Specifications	Color Network ScanGear2. For both TWAIN and WIA
Supported OS	Windows® 7/8.1/10 Windows® Server 2008/Server 2008 R2/Server 2012/Server 2012 R2/Server 2016
Scan Method	Push scan, Pull scan, Scan to Network, Scan to memory media (USB Memory Key), Scan to Mobile Devices, Scan to cloud-based services (uniFLOW)
SEND SPECIFICATIONS	
Destination	Standard: E-mail/Internet FAX (SMTP), SMB3.0, FTP WebDAV Optional: Super G3 FAX
Address Book	LDAP (2,000)/Local (1,600)/One-touch (200)
Send resolution (dpi)	Push: 100 x 100, 150 x 150, 200 x 100 (Standard), 200 x 200 (Fine), 200 x 400* (SuperFine), 300 x 300, 400 x 400* (UltraFine), 600 x 600* Pull: 75 x 75, 100 x 100, 150 x 150, 200 x 200, 300 x 300, 400 x 400*, 600 x 600*  *Only applicable for black and white, even if colour mode is selected.
Communication protocol	File: FTP (TCP/IP), SMB (TCP/IP), WebDAV Email/Fax: SMTP(send), POP3(receive)
File Format	Standard: TIFF (MMR), JPEG*, PDF (Compact, PDF/A-1b, Encrypted), XPS (Compact), PDF/XPS (Device Signature)  Optional: PDF (Trace & Smooth), PDF/XPS (User Signature), PDF/XPS (Searchable), Office Open XML (PowerPoint, Word)  *Single page only
FAX SPECIFICATIONS	
Maximum Number of Connection Lines	1
Modem Speed	Super G3: 33.6 kbps G3: 14.4 kbps
Compression Method	MH, MR, MMR, JBIG
Resolution (dpi)	400 x 400 (Ultrafine), 200 x 400 (Superfine), 200 x 200 (Fine), 200 x 100 (Normal)
Sending/Receiving Size	Sending: A3, A4, A4R, A5 <sup>2</sup> , A5R <sup>2</sup> , B4, B5 <sup>1</sup> , B5R <sup>2</sup> Receiving: A3, A4, A4R, A5R, B4, B5, B5R  <sup>1</sup> Sent as B4 <sup>2</sup> Sent as A4
FAX memory	Up to 30,000 pages
Speed dials	Max. 200
Group dials/destinations	Max. 199 dials
Sequential broadcast	Max. 256 addresses
Memory backup	Yes
ENVIRONMENTAL SPECIFICATIONS	
Power source	220-240V 50/60Hz 2.7A
Power consumption	Maximum: Approx. 1,500 W Standby: Approx. 22.1 W <sup>1</sup> Sleep mode: Approx. 1 W <sup>2</sup> , Approx. 2 W <sup>3</sup>  <sup>1</sup> Reference value: measured one unit <sup>2</sup> Wireless LAN power serve mode OFF <sup>3</sup> Wireless LAN power serve mode ON <sup>2/3</sup> Sleep mode is not available in all circumstances due to certain settings.
CONSUMABLES	
Toner Cartridges	NPG-59 Black Toner
Toner Yield (Estimated Yield @ 6% coverage)	Black: 10,200 impressions (A4)
PAPER SUPPLY OPTIONS	
Cassette Feeding Module-AK1	Cassette Feeding Module-AK1 Paper Capacity: 250 sheets (80gsm) Paper Type: Plain, Recycled, Colour, Pre-punched  Paper Size: A3, A4, A4R, A5, B4, B5, B5R Paper Weight: 64 to 90 gsm Power Source: Main Unit  Dimensions (W x D x H): 581 x 575 x 92 mm Weight: Approx. 5.8kg
OTHER ACCESSORIES	
DADF-AZ2, Platen Cover-AA1, PCL International Font Set-A1, PS Printer Kit-CM1, PCL Printer Kit-CM1, Universal Send Digital User Signature Kit-C1, Universal Send Advanced Feature Set-H1, Barcode Printing Kit-D1, Copy Control Interface Kit-D1, Super G3 FAX Board-BE1, Remote Fax Kit-A1	

**Canon**  
Delighting You Always

SOUTH & SOUTHEAST ASIA REGIONAL HEADQUARTERS

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DEALER'S STAMP

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