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G U R U D A S C O L L E G E

NARIKELDANGA, KOLKATA-700 054
(GOVERNMENT SPONSORED)



Ref. No. GC/_____

Date : 7th May 2026

Notice for Fee Concession :

UG students of Gurudas College, studying in semester-6 at present (academic session 2025-26), who come from families with low income or are in financial difficulties, may apply for a concession in their semester enrollment fees. The application, in the form given below, must be submitted to the Principal's office by 11th May 2026. Only applications in this particular proforma will be considered. The application must be accompanied by :

1. A document from the appropriate authority (MP / MLA / Councillor / Panchayat Pradhan) certifying the monthly income of the student's family.
2. A copy of the receipt of the previous semester's fee payment.
3. Photocopy of marksheet of last exam result declared by CU.
4. A photocopy of application for government scholarship,
5. Attendance record of the past and present semesters (to be provided by the college office).
6. The application forms of honours students must be forwarded by the HoD. For general students the application forms must be forwarded by the HoD of any one of the subjects being studied by the student in that semester.

Sd/- Principal

GURUDAS COLLEGE

Application for Semester Enrollment Fee Concession :

To:

The Principal
Gurudas College
Kolkata 700054

Respected Sir / Madam, I shall be deeply obliged if you kindly allow me to pay the semester enrollment fees at a concession owing to financial constraints. My particulars are given below:

1	STUDENT'S NAME :	
2	GUARDIAN'S NAME :	
3	ADDRESS :	
4	MONTHLY FAMILY INCOME :	
5	PHONE NUMBER :	
6	Student's UID :	
7	COURSE :	B.A. / B.Sc. / B.Com. 4-year H / 3-year MDC
8	DEPARTMENT / SUBJECT :	
9	SESSION :	2025-26
10	SEMESTER :	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6
11	MARKS OBTAINED IN THE LAST SEMESTER EXAM DECLARED BY CU :	
12	DATE OF COMMENCEMENT OF GOVERNMENT SCHOLARSHIPS AVAILED :	Swami Vivekananda / Kanyashree / National Scholarship Portal / OASIS /Aikyashree /... DATE OF COMMENCEMENT : DD / MM / YYYY.
	FOR STUDENTS WITH NO GOVERNMENT SCHOLARSHIP :	THE REASON FOR NOT GETTING SCHOLARSHIP :
13	ATTENDANCE RECORD (%) :	

We hereby declare that all the information that we have provided are true.

Yours obediently,

Signature of Student with date	
Signature of Guardian with date	
Signature of HoD with date and seal	

Enclosures :

1. Certificate of family income from appropriate authority (MP/MLA/Councillor/Panchayat Pradhan).
2. Self attested photocopy of previous semester's fee payment receipt.
3. Self attested photocopy of marksheet of last exam result declared by CU.
4. Self attested photocopy of application for government scholarship.