

Serampore College

09, William Carey Road, Serampore, Hooghly, West Bengal, 712201

Faculty of Arts-Science-Commerce

Date: 01.07.2026

NOTICE FOR DOCUMENT VERIFICATION AFTER ADMISSION, 2026-2027

Verification of Original Documents of Candidates taken admission to various undergraduate courses for the session 2026-2027 (from the Merit List- V & VI and those missed previous verification {Merit List-I, II III, & IV}) will be held as per the following schedule:

- Date: 07.07.2026
- Time: 11:30 am to 02:00 pm
- Venue: CLRC Auditorium.

- ❖ Document Verification is mandatory.
- ❖ Presence of student or his/her guardian(s) is compulsory, failing which leads to cancellation of admission.

Admission will be cancelled automatically if a candidate fails to appear in the scheduled date and time. No one will be entertained beyond the notified date and time slot.

List of documents to be produced during verification process is attached herewith.

Dr. Bithin Kumar Maji 01/07/2026

Dr. Bithin Kumar Maji
Vice-Principal (ASC)
Serampore College

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Vice-Principal (ASC)
Serampore College



Documents to be Produced at the Time of Verification After Admission

1) Print out of application form.

2) Money receipt through which admission fee has been submitted.

3) Original Marksheet of H.S or equivalent examination along with a photocopy.

4) Age Proof - Original admit card/ certificate of Madhyamik or equivalent examination or Birth Certificate together with a photocopy.

5) Migration Certificate for Boards other than WBCHSE, WBBME, CISCE, CBSE, NIOS, Rabindra Mukta Vidyalaya along with a photocopy.

6) For SC/ST/OBC Candidates - Original caste certificate from appropriate authority with a photocopy as per West Bengal Domicile Act.

7) For PWD (Persons with Disabilities) Candidates - Original Disability Certificate from appropriate authority together with a photocopy for those with 40% or more disability.

8) Document for BPL category – Original BPL Card along with a photocopy.

9) ABC ID Certificate (if available).

10) Calcutta University Registration Certificate (if already registered) along with a photocopy.

11) Anti-ragging declaration by both student and parent (Soft Copy is available in College Website).

Additional Documents for Christian Candidates

a. Baptism Certificate–Original

b. Letter from Presbyter/ Pastor/ Priest for certification (with seal)